

Capel Community Trust



Charity N^o 267,775

Minutes of Capel Community Trust Meeting held on Monday 27th November 2006

Meeting opened at 20.00 hours

Present: Steve Bishop (chair), Mike Gilson, Dave Wisely, Trevor Banks, Linda Evans, John Mellish, Di Barker, Mandy Marshall, Alan Marshall, Mark Ward, Richard Morgan, Mike Nicholls plus 5 members of the public

Apologies for absence: Sandra Bumphrey

Dave Wisely took the minutes as Sandra was absent

126.11.06 Democratic ¼ hours: Keith reported that the Probation Service has nearly finished the interior painting and have agreed to do some extra varnishing. It was agreed that they could erect a plaque in the pavilion. Letter of thanks to be sent and a representative to be invited to the helpers evening.

Sandra

Ian Powell advised that the rendering was finished, on time and to budget but that a second coat of paint might be needed. He mentioned that the whole pavilion needed painting. This is on the schedule of work for the pavilion.

127.11.06 Approval of minutes of the meeting held on 23rd October 2006:

Proposal: That the minutes be signed as a true record of the meeting subject to some minor grammatical errors.

Proposed: Mike Gilson **Seconded:** Steve Bishop all in favour

128.11.06 Matters arising from the minutes:

57.05.06 The Parish Council is still considering the most appropriate type of signage for the village hall.

59.09.06 Quote from J Davis to replace the fascia and guttering is £3700 + VAT. Richard suggested a temporary fix to keep the water off the new rendering. Other quotes to be obtained.

Discussion had around new drains and what was needed. Ongoing

Trevor

90.07.06 From the 2 items raised from gas inspection at the pavilion Transco are to be asked to install a new handle on the gas tap. Ongoing

Sandra

102.09.06 Trevor has obtained a quote of £650 +VAT for the window above the bar doors. Funds are available in hall maintenance fund. Another quote needed then job can be undertaken.

Trevor

107.09.06 The Orchard Players had chased removal of the old organ. Mark suggested that it was moved to his garage until it could be sold.

Mark

Written procedures needed for fire extinguisher testing, fire alarms, emergency lighting and evacuation.

Dave

135.11.06 Report: Hall Users – Di Barker

Hall notice board and organ removal were both raised but are on the 'to do' list
Air conditioning put in by Carlsberg is at a dangerous height on the wall. Carlsberg claim it is to avoid the need for ladders. It was agreed that Trevor would request a letter of indemnity and look at temporary fencing.

Trevor

136.11.06 Report: Playing Field– Richard Morgan

Race night very successful with a profit of over £750 not including bar takings.
Thanks to helpers especially Steve O'Leary. Letter of thanks to be sent to Steve and the football club.

Sandra

New terms and conditions for the pavilion are being drawn up by the working party.
2 fire blankets are needed for the pavilion kitchen and the old fire extinguisher can be removed.

Trevor

137.11.06 Report: Parish Council – Mike Gilson

Signage on the hall is still being discussed.
Website details on 2 funding opportunities had been found.
Funding proposal had been agreed in principle by the Parish Council finance committee.

138.11.06 Report: Child Protection – Linda Evans

Letter on Child Protection policy had been circulated to all hall users setting out their responsibilities.

139.11.06 Report: Any Other Business

Christmas tree will be erected on 1st December.
Glass recycling money of approx. £1300 will go to the pavilion fund.
Derek gave his apologies for the next meeting.

Date of the next meeting

Tuesday 19th December in the library at 8pm.
Meeting closed at 10.00pm