

**MINUTES OF THE CAPEL ST MARY PARISH COUNCIL MEETING
MONDAY 12TH FEBRUARY 2007**

Meeting opened 19:30hrs

PRESENT: Cllr's Amoss, Bishop, Gilson, Harris (Chairman), Keeble, Letch, Loughton, Matthews, Murrell, Nicholls, Tyler, White, C.Cllr Yorke-Edwards, CSO Ilona Turley, Julie Lawes (Clerk) and 17 members of public.

17.02.07 Apologies for absence

Cllr Marr - valid reason given

18.02.07 Declarations of interest - none

19.02.07 Community Achievement Awards - Correction to recorded minutes

Cllr White began by issuing a statement.

'This correction has come about because of an error I made at the December 2006 meeting and I apologise to the Council for misleading them with my intervention when approval was being sort for the adoption of the November minutes. As a result the minute regarding Mr Hurcombe's instigating the floral display was amended.

As a Parish Councillor, of 24 years standing, I should have been aware that, as I was not present when this item was discussed, I was restricted from commenting or voting on this item. I can assure Council there was no malicious intent.'

Cllr Harris went on to issue an apology on behalf of the Parish Council and state that the amendment made to the November minutes was not a true record of the meeting held. He assured residents that this error shall not happen again.

To rectify the amendments made in error it will be recorded that the November 2006 minutes should be as originally drafted and a note will be added to the November minutes referring readers to these, the February minutes.

203.11.06a Community Achievement Awards

Following the information received at the half hour open forum it is requested that the Parish Council support the application for Mr Colin Hurcombe to be entered for a Community Achievement Award.

Cllr Tyler spoke supporting this application informing members of the varied achievements Mr Hurcombe had made to the village, from the underpass, to instigating the floral display, initiating the sports club and being involved in banning lorries travelling through the village, plus much more.

PROPOSAL: That the Parish Council support this application.

Proposed: Cllr Tyler

Seconded: Cllr Nicholls

PASSED

Cllr Tyler to sign the form on behalf of the Parish Council.

Cllr Harris informed Parish Councillors that any additional information they wish to be recorded on matters in future months may be raised following the 'Clerks report'. These must not appear as an amendment to previous records if not discussed at that time.

20.02.07 To approve the minutes of the meeting held on Monday 8th January 2007

PROPOSAL: That the minutes be signed as a true record of the meeting.

Proposed: Cllr Amoss

Seconded: Cllr Letch

PASSED

21.02.07 Clerks Report

Taken from the minutes at the meeting held in January 2007 the following information has been received.

Item 07.01.07 Planning Applications. The meeting was suspended to allow a report from PC Peter Haddock. During this report concern was raised regarding the amount of HGV's

travelling through the village. PC Haddock suggested that the Parish Council contact SCC Highways Division and request some form of restriction be implemented.

Contact was made with SCC and we were informed that Mrs Sandra Gage, SCC Lorry Engineer, will add our request to the forthcoming programme that starts in the next financial year. This will be investigated and we will then be contacted.

06.01.07 Half Hour Open Forum (Item 4). Contact has been made with Linda Sheppard at BDC regarding the issue of liability within the Nature Reserve. No information has been received. Matter on-going. **CLERK**

Additional Information received following the January meeting.

Speed Indicator Display (SID). Following the request of the Parish Council a Speed Indicator Display unit was placed on London Road, near the junction of White Horse Road. The following results were received.

Northbound - 03/01/07 - mean speed = 34.6mph, 12/01/07 = 30.9mph, 18/01/07 = 32.5mph

Southbound - 03/01/07 - mean speed = 26.5mph, 12/01/07 = 26.3mph, 18/01/07 = 27.8mph

The time of visits were between 8.15am and 9.30am.

Once three visits have been undertaken each site is ranked against all others visited throughout Suffolk to determine the re-visit criteria. It is likely that the Northbound site will now receive monthly visits.

Manhole Cover. Reported on The Street j/w Pound Lane. This is an Anglian Water cover and has been reported for repair.

Spring Clean Suffolk Week. Information received that the Spring Clean Suffolk week is due to take place over the 26th - 30th March 2007. Should we wish to get involved we are to contact BDC who can provide various equipment.

22.02.07 Correspondence Received

Item 3. From Babergh District Council, informing us of the date for the 2007 meeting with Capel St Mary Parish Council. This is to take place on;

Thursday 29th November 2007 - Hintlesham Hall Golf Club. Meetings will commence at 7pm for 7.30pm start.

Item 5. Copy of letter sent from SCC to Atkins Highways informing them of work required on the Northbound slip road. This work has now been completed.

Item 18. Letter received from SCC Adult & Community Services informing us that we have been successful in our request for funding of a new Allotment entrance gate.

Item 19. Suffolk Police report for Capel St Mary in December 2006.

11 Crimes reported. 2 x thefts, 1 x attempted theft, 2 x possession of class 'C' drug (cannabis), 2 x burglary, 1 x criminal damage, 1 x arson, 1 x make off without payment, 1 x tampering with motor vehicle.

Item 25. Media Release received from Suffolk County Council informing us that the bus service number 95 will run on an hourly frequency now a new provider has been secured. The operator will now be Network Colchester, sponsored by SCC.

Meeting suspended

23.02.07 Half Hour Open Forum - details at the end of this document

Meeting reconvened

24.02.07 Planning Applications

An appeal has been made on the following application by the resident. BDC have asked if the Parish Council if we would like to withdraw or modify the original comments before they are sent to the Inspector.

B/06/	Address	Detail	Recommendation
00978/OUT/RC	Part side garden, 1 Playfield Road	Outline - Erection of 1 No. single-storey dwelling. Construction of vehicular access and alterations to existing pedestrian access.	That the original recommendation be maintained.
Proposed: Cllr Amoss		Seconded: Cllr Tyler	PASSED

25.02.07 Planning Correspondence

Received from Babergh District Council.

1) Permission Granted

B/06/01980/FHA/MF - 12 White Horse Road

2) Permission Granted

B/06/01994/FHA/MB - 14 Link Road

3) Permission Granted

B/06/01974/FUL/RC - Orchard View Farm, London Road

26.02.07 Village Hall Sign

Following discussions with the Community Trust it has been requested that directional finger signs be installed on the road opposite the Village Hall rather than a sign actually on the hall. It is felt that having the signs installed on the building will not solve the problem of visitors to the village missing the turning due to the obstruction from the play area and hedgerow. The finger signs are below the set budget and will be visible from both directions of The Street.

PROPOSAL: That the funding allocated for the Village Hall sign now be used for directional finger signs.

Proposed: Cllr Harris

Seconded: Cllr Nicholls

PASSED

27.02.07 Support for Renewable Energy Display Centre

A letter has been received from a resident of Capel St Mary requesting the support from the Parish Council for a Renewable Energy Display Centre to be located at the rear of Station Garage. This would be a working display of various items, including; Solar Water Heating, Solar PV Panels and PV roof tiles, CHP boilers (combined heat and power), Small scale wind turbines (6mtr tall), Wood pellet boilers, Waste oil boilers, Ground heat pumps (underground heat), Condensing boilers (oil, gas and electric) and Grey water usage.

It was decided that whilst the Parish Council are in favour of environmental improvement facilities there is not enough information on planning or funding for the Council to make an informed decision. Should a planning application be submitted it will be considered by the Bentley Parish Council but we shall be informed and asked for comments, at which stage a decision can be made. Clerk to write to the resident informing him of the Parish Council decision.

CLERK

PROPOSAL: That currently there is not enough information available to make an informed decision.

Proposed: Cllr White

Seconded: Cllr Murrell

PASSED

28.02.07 APM Speaker - Suggestions

From the three suggestions made these are put in order of preference.

PROPOSAL: Clerk to contact the suggested speakers in this order to secure a speaker for the APM.

CLERK

1) Recycling

2) Hedgerow Survey

3) Good Neighbourhood Scheme

Proposed: Cllr White

Seconded: Cllr Keeble

PASSED

Refreshments will also be required for this event. Drinks are to be ordered through the Village Bar, Clerk to arrange, and nibbles will be provided by Cllr Tyler. **CLLR TYLER & CLERK**

PROPOSAL: That a budget of up to £75 be set for refreshments and nibbles following the Annual Parish Meeting.

Proposed: Cllr Bishop

Seconded: Cllr Tyler

PASSED

29.02.07 Reports: Sheltered Housing - Cllr Tyler

No report.

Cllr Tyler and Cllr Matthews to liaise regarding the proposed Sheltered Housing Scheme. Cllr Matthews to be the PC representative following the elections.

30.02.07 Reports: Environmental Working Party - Cllr Murrell

Cllr Murrell met with Peter Berry the Countryside Officer today at the Nature Reserve to discuss the work required to comply with the Management Scheme.

The footpath will be enlarged, the seat is to be replaced and the final mound of rubbish is to be removed. The cost is to be £345 plus VAT. Mr Berry was happy with this quote as there is £400 allocated for this work. The Parish Council will be expected to finance half of the costs. Earthworks will be asked to carry out this work. Mr Berry confirmed that this does not need to take place before the 31st March 2007 as the money can be carried to the next financial year.

Following the report last month of the bridge in a dangerous condition Cllr Murrell investigated and found the bridge to be in need of major repair. The required work exceeds the capability of the Parish Council volunteers. Cllr Murrell to contact the Rights Of Way office and request they undertake the required repairs. **CLLR MURRELL**

Cllr Bishop reported that following the strong winds a number of branches have fallen on the paths, Cllr Murrell has removed a number of these but will require help to remove the larger ones.

Cllr Letch reported that the finger sign by Orchard View Farm has not been replaced and that there are Wayleave signs missing from the posts.

C.Cllr Yorke-Edwards left the meeting

31.02.07 Reports: Community Trust - Cllr Gilson

1) Pavilion - A new garage door is needed for the pavilion at a cost of £1,400, it is hoped that this will be funded by the money raised through the Glass Recycling.

The Capel Plough Football Club is hoping to raise funds for the work required to the kitchen facilities.

2) The hedge around the Playingfield is in need of cutting. Cllr Amoss reported that he has attempted to carry this out, but due to the grass being so wet he was unable to proceed without causing damage to the football pitch. Cllr Amoss will look at again on the following Monday and hopefully complete the cut then.

3) Concern has been raised over the amount of members looking to step down from the Trust and the Association following comments made regarding finances etc.

4) Suffolk Acre may be funding some new equipment for the Playing field.

Cllr White questioned when the work will be completed in the Village Hall? Cllr Gilson will look into this and report back. **CLLR GILSON**

32.02.07 Finance: Applicants for Glass Recycling Fund 2007

Three applications have been received, these are as follows;

Capel Community Trust - To continue raising funds towards repairs to the pavilion.

1st Capel Scout Group - To purchase 2 open canoes at approx £500 each for the use of scouts, explorer scouts and cubs.

St Mary's Church - To fund work to the church-yard and provide additional bench seating to both the top end and lower end of the church-yard.

All three applicants have valid requests for funding but to make a proper decision It is suggested we request further information from the scouts regarding the use of the canoes, training, usage, storage etc.

CLERK

PROPOSAL: That we defer the decision to the next meeting and request further information from the scout group.

Proposed: Cllr White

Seconded: Cllr Tyler

PASSED

33.02.07 Finance: CCT Claim for Glass Recycling Funds 2006

The final amount for 2006 raised from Glass Recycling at the facilities available by the Bypass Nurseries is £1,339.30. These funds will go towards the refurbishment of the Pavilion.

34.02.07 Finance: CILCA Intensive Course

PROPOSAL: That the Clerk attend the Intensive Course held by SALC at a cost of £250.

Proposed: Cllr Tyler

Seconded: Cllr Amoss

PASSED

It is reminded that to become a Quality Council it is also required that 80% of Councillors be elected, if less than 12 councillors are elected then we would not be eligible for this status.

35.02.07 Finance: Bills to be paid

PROPOSAL: That the following be paid en-block.

Proposed: Cllr Bishop

Seconded: Cllr Letch

PASSED

NAME	DETAIL	CHEQUE NO	SUB-TOTAL	TOTAL
Horticultural Supplies	Allotments - Paraffin	102227		£13.32
Allotments Association	Machine Repairs	102228		£45.00
Graham Whybrow	Maintenance to village green	102229	£149.50	
	Dispose of waste		£60.00	£209.50
Babergh District Council	Litter / Dog Bin Emptying	102230		£117.31
BT	Telephone Bill	102231		£59.79
Julie Lawes	Clerks Salary	102232	£577.53	
	Stamps		£9.60	£587.13
Post Office Ltd	Employee Tax	102233	£26.46	
	Employee NI		£22.74	£49.20
CCT	Hire of library for APM	102234		£27.00
Mr McWhirter	Bus Shelter Cleaning	102235		£10.00
Anglian Water	Allotments water charge	102236		£106.25
CCT	Glass Recycling	102238		£1339.30
W. Rayner	Village Bar Tiling	102239		£270.25
			TOTAL	£2,834.05

36.02.07 Finance: Correspondence

- 1) Barclays Bank - Statements
- 2) Mr McWhirter - Receipt
- 3) Canon - Photocopier statement
- 4) BDC - Remittance Advice for glass recycling

37.02.07 Questions to the Chairman

- 1) Cllr White gave his District Council report for February 2007 - attached.
- 2) Cllr Tyler informed Councillors that she recently attended an award ceremony in which Mr Colin Hurcombe received his Community Achievement Award. This was an unofficial event and was a wonderful morning that was a pleasure to attend .
- 3) Cllr Murrell reported that the area around the glass recycling facilities is becoming very untidy with boxes and bags etc being left at the facility. Clerk to check and arrange for area to be cleared. **CLERK**
- 4) Cllr Gilson reported that when repairs were carried out on a lamp post near his home a parking restriction sign was removed but never replaced. **CLERK**
He advised that the reason for so many residents attending the meeting was due to the sudden activity at the lorry park on London Road. There are concerns over the amount of use and the times in which lorries are travelling down London Road. It is unsure what is going to happen in May, but it is thought that some time restrictions need be enforced.
- 5) Cllr Keeble reported that following previous discussions he has found that it is possible to purchase road tax from the Post Office in Hadleigh.

38.02.07 Date of next meeting

Parish Council Meeting: Monday 12th March 2007.

Annual Parish Meeting : Tuesday 20th March 2007

Both meetings starting at 19:30hrs in the Library, Village Hall.

Meeting Closed 21:25hrs

23.02.07 Half Hour Open Forum

- 1) Cllr Harris reported that documentation has been received following two applications to have a pharmacy in Capel St Mary. These will be discussed at the next meeting. **CLERK**
- 2) C.Cllr Yorke-Edwards was invited to speak. He reported that the Council will soon be agreeing the Council Tax, it is thought to be an increase of 4.5% which C.Cllr Yorke-Edwards supports. Discussions have been held regarding the proposal of making all schools two-tier. Although this does not directly affect us due to already having a two-tier school he acknowledged that not all children attend the Capel St Mary Primary School. Any comments may be passed to him.

The scrutiny panel following the survival of local Post Offices is now in direct contact with Trevor Gibbons, Capel St Mary Sub-Postmaster and information is being exchanged.

- 3) CSO Ilona Turley was then invited to speak. She reported that of the 8 crimes reported in January 2007, 5 of those have already been detected. Many crimes recently reported have been by opportunists, it is reminded that house and car doors should be kept locked and valuables put away. Satellite Navigation Systems are a main cause for car theft, it is recommended that these are completely removed from the vehicle when parked.

The school parking restrictions are working well, a few warning tickets have been issued, currently no fines. It is appreciated that the parking has relocated further around the school but the reason for this restriction is for the safety of the children arriving to and leaving the Primary School and so far this seems to be working effectively.

- 4) Lorry Park - London Road.

A representative of residents on London Road began the discussion regarding the Lorry Park. It was stated that the lorry park has not been used for the last year, now suddenly this has come back into action working with Container lorries, 7 days a week, 24 hours a day. It was questioned what licence they were operating under. Cllr Harris advised that the actual site has an operating licence. Concern was raised over the number of HGV's using the site, 16 lorries were counted over one evening that were parked on London Road and not actually running. Cllr White will check with BDC to find the actual operating hours and he will also check with the Approving Operator in Cambridge. The residents informed Cllr White that

contact had already been made with the Approving Operator but all they received was a standard response letter.

CLLR WHITE

The main concern raised is with the amount of vehicles and the 24 hour use. A resident reported that due to the constant movement within the yard her two young children are unable to sleep during the night. It is thought this is mainly due to the bad condition of the lorry park drive as there are many pot-holes on this access road and due to the containers being empty they make a large amount of noise when passing through. It is also thought that the amount of lorries exceeds the correct usage as many lorries are having to park on the road and have been found to be blocking residents private driveways causing disruption. Another resident reported that they have had no problems with the lorry company and have found them to be courteous by keeping dipped head-lights in the evening and not revving engines keeping noise and light to a minimum.

Further investigation will be made into the operating of this site and contact shall be made with BDC. This matter shall be discussed at the next meeting.

5) Proposed Sheltered Housing. Resident queried the progress on the proposed Sheltered Housing Scheme. Cllr Tyler informed that there is no report for this month as no meetings have taken place. No information has been received on the 5 remaining sites. Once information has been received it will be passed on to all residents.

End