

**MINUTES OF THE CAPEL ST MARY PARISH COUNCIL MEETING
MONDAY 9TH OCTOBER 2006**

Meeting opened 19:30hrs

PRESENT: Cllr's Amoss, Bishop, Gilson, Harris (Chairman), Letch, Loughton, Murrell, Tyler. C.Cllr Yorke-Edwards, D.Cllr Carpendale, Julie Lawes (Clerk) and 15 members of public.

173.10.06 Apologies For Absence

Cllr's Hearne, Matthews, Nicholls and White - valid reasons given.

174.10.06 Declarations Of Interest - None

175.10.06 To Approve The Minutes Of The Meeting Held Monday 11th September 2006

Amendments made as follows:

158.09.06 To read ' The County Council have circulated a list of 23 sites for mineral extraction, the nearest one to us has been identified as East End, East Bergholt although it is hoped that C.Cllr Yorke-Edwards will be able to get this removed from the list.

159.09.06 To read 'Cllr Murrell expressed his concerns at the prospect of a 21 year contract again and reported that Mrs Shepherd had suggested a short term lease and peppercorn rent.

159.09.06 To read 'Cllr Murrell applied for a Countryside Fund Grant that has now been approved for the value of £261.00, this exceeds a quote received from Earthworks to extend the Nature Reserve path and install a bench. 50% of the cost will need to be paid from the Parish Council Nature Reserve funds.

PROPOSAL: That the minutes be signed as a true record of the meeting.

Proposed: Cllr Murrell

Seconded: Cllr Letch

PASSED

176.10.06 Clerks Report

From minutes taken at the PC meeting Monday 11th September.

165.09.06 Speeding - London Road - Confirmation received from SCC that the SID (Speed Indicator Display) can be booked online and has a program date of 4-6weeks. Clerk to arrange.

CLERK

168.09.06 Finance: Bank Reconciliation and Budget - Following the proposal for information to be requested from the Dawn to Dusk Educare Trust regarding the funds given in this years precept, a response has now been received.

The letter explains that the Trust is currently operational and active whilst winding down its affairs, a process likely to take approximately 6 months. On completion of this the Trustees anticipate that the accounts will balance, showing neither a deficit nor significant surplus. However, the Trustees have agreed that any surplus will be donated to organisations that will benefit the village. They then thanked the Parish Council for its previous support.

Cllr Tyler informed the council that at the time the application for funding was made there was no indication they were going to close. From receiving the finances and closing the business the funds had already been spent. Any money left when the Trust ceases to continue will be passed on to another charity as funds can not be held, the Charity Commission will need to agree that this money is being passed to a suitable recipient.

177.10.06 Correspondence Received

No 17. Suffolk Constabulary report for the month of August 2006. 4 crimes in total, 3 x Theft, 1 x Burglary.

No 19. Letter received from SCC. Confirmation that we have been awarded £1,350.00 from C.Cllr Yorke-Edwards locality budget to fund a new toddler swing in the play area by the shops.

No 38. Lubbock Fine. Notice of completion of Annual Return Audit, completed on 29th September 2006. Copies available from the PC office at a cost of 30p.

Chairman suspended the meeting

178.10.06 Half Hour Open Forum - details at the end of this document

Chairman reconvened the meeting

179.10.06 Planning Applications - Cllr Harris

B/06/	Address	Detail	Recommendation
01590/FHA/AT	18 Mowlands	Erection of single-storey side extension and pitched roof over porch.	APPROVAL
Proposed: Cllr Harris		Seconded: Cllr Letch	3 For, 2 Against PASSED

B/06/	Address	Detail	Recommendation
01609/CDP/AT	Capel St Mary CEVP School	Application under Regulation 3 of the Town and Country Planning General Regulations 1992 - Continued use of the Youth Club building for before and after school care and holiday club from Primary School age children for a further 3 years.	APPROVAL
Proposed: Cllr Harris		Seconded: Cllr Bishop	PASSED

180.10.06 Planning Correspondence

BDC Decisions				PC	BDC
B/06/	01316/	FHA/AT	23 Barnfield	A	A
B/06/	01235/	OUT/MF	Land Adj Winton, London Road	A	A
B/06/	01242/	OUT	61 The Street	R	R
B/06/	00930/	FHA/AT	1 The Queech	A	A
B/06/	01328/	FHA/MF	5 Dodmans	A	A
B/06/	01379/	FHA/AT	Hill Farm, Old London Road	A	A

181.10.06 Planning: Minutes Of The Committee Meeting Held 25th September 2006

Minutes circulated.

Cllr Gilson queried item p49.09.06 Any Other Business, in which it stated that a dropped kerb has been installed on Rembrow Road to the side of 1 Playfield Road. He questioned if this is something that should have come before the Council. Advised that this is not a matter that comes to the PC and that residents can arrange privately with Suffolk County Council to have these installed should they so wish.

182.10.06 Reports: Sheltered Housing - Cllr Tyler

No report received from Orwell Housing for this month.

Following concerns over the area that this facility will cover it was confirmed that Capel St Mary will have the priority on accommodation in this facility, followed by any parishes this side of the A12 that touch the village boundary. It was once again confirmed that there will be no affordable housing.

183.10.06 Reports: Environmental Working Party - Cllr Murrell

- 1) The Contractors have been asked to complete the last cut on the Nature Reserve.
- 2) A letter has been sent to the Rights of Way office regarding the un-safe footbridge. Awaiting response. It was suggested that Cllr Amoss and Cllr Murrell arrange for the wire netting to be placed on the bridge as soon as possible to reduce the possibility of slipping before the weather deteriorates.

CLLR AMOSS & MURRELL**184.10.06 Reports: Community Trust**

No report

Cllr Harris informed those not present at the meeting held with the Trust regarding their financial requests for the coming precept that information should be received soon. A meeting is likely to take place with the Finance WP and the Trust Treasurer prior to the Precept meeting.

185.10.06 Finance: Donation Request - World Scout Centenary Jamboree Camp**PROPOSAL:** That £100 be donated to James Clayton towards attending this event.**Proposal:** Cllr Tyler**Seconded:** Cllr Letch**PASSED****186.10.06 Finance: Village Hall Sign**

Waiting to receive quote. Pass over to next PC meeting.

187.10.06 Finance: Clerks Pay Review

PROPOSAL: That the Clerk be awarded an increase of 1 pay point back dated to the 1st August 2006 and that on completion of the CILCA (Certificate In Local Council Administration) a further pay point be awarded.

Proposed: Cllr Harris**Seconded:** Cllr Amoss**PASSED****188.10.06 Finance: Bills To Be Paid****PROPOSAL:** That the following be paid en-block.**Proposed:** Cllr Tyler**Seconded:** Cllr Bishop**PASSED**

TO	DESCRIPTION	CHEQUE NO	SUB-TOTAL	TOTAL
Graham Whybrow	Floral Watering	102189		£47.25
Canon	Photocopier Rental	102190		£63.87
Mr McWhirter	Bus Shelter Cleaning	102191		£10.00
Julie Lawes	Clerks Salary	102192	£567.73	
Julie Lawes	Stamps / Petrol / Key Cutting		£15.90	£583.63
Lubbock Fine	Annual Return Audit	102193		£446.50
Classical Flooring	VH Flooring	102194		£2,100.90
J.B. Woodward	Office Rent	102195		£800.73
Post Office	Tax	102196	£23.15	
	NI		£21.12	£44.27
Emma Marshall	Litter Picking	102197		£48.00
			TOTAL	£4,145.15

189.10.06 Finance: Correspondence

- 1) SALC - Receipt of payment for New Councillor course (C. Matthews)
- 2) Barclays - Business Rate Tracker Account Statement
- 3) Barclays - Community Account Statement
- 4) BDC - Remittance Advice for Precept payment of £24,443.00
- 5) BDC - Remittance Advice for Glass Recycling payment of £350.52 (current total £705.45)

190.10.06 Questions To Chairman - None

191.10.06 Date Of Next Meeting - 13th November 2006

Meeting closed 20:35hrs

178.10.06 Half Hour Open Forum

1) James Clayton was invited to speak regarding his donation request for the World Scout Centenary Jamboree Camp. He explained that there will be over 40,000 scouts attending this function, 4,000 from the UK, and out of this only 36 of them are from Suffolk. The total cost is £1,000 and he is requesting a donation of £100 from the Parish Council. The Jamboree is to be held in Chelmsford. The money raised by James and others will not only pay for their attendance but also help other people in less well off countries to attend the jamboree.

2) C.Cllr Yorke-Edwards. As mentioned by the clerk the locality budget has been approved and a new toddler swing should soon be installed in the play area. There is still money available in the locality budget should there be any other requests from the village, these are not to be running costs, but should be new one off items.

On the 27th November 2006 there will be a Babergh SALC meeting in which it is arranged for Chris Stokes, who is in charge of policing in the area, to attend the meeting and answer any concerns, such as the lack of police presence in the village. Cllr White will hopefully be attending this meeting as a representative of Capel St Mary Parish Council.

The Suffolk Health Scrutiny Committee have recently been looking at proposals for this county and have referred some items with refusal back to the Secretary of Health.

A letter has been received from County Farms in which he has been invited to a meeting in January 2007 regarding progressive rationalisation in the county which he will take a keen interest.

Finally, Cllr Yorke-Edwards had the pleasure of handing out the gold medals and certificates at the Capel Library for those children who completed the reading mission over the school holidays which was very enjoyable and many children did very well.

3) Mr Hurley noted his objections to the Planning Application due to come before the council at 18 Mowlands. This is due to the proposed extension being too large and out of proportion with the current building. This objection has also been passed to BDC.

4) Cllr Tyler reported to the residents attending regarding the Sheltered Housing that there is no report to give this month as it has not been received from Orwell Housing. Cllr Tyler contacted Wendy Evans-Hendrick from Orwell Housing in which she advised that they are working through the information passed on from Mr Beck and will have a more detailed report on this at the next PC meeting. The Sheltered Housing Committee are meeting on Thursday 12th October to discuss this further.

Following concern from residents that information is not being passed over regarding the proposed Sheltered Housing Cllr Harris informed residents that the report received each month is not from the Parish Council it is from Orwell Housing and that any information received is distributed at the PC monthly meetings. The PC act as a medium to receive information not to encourage this scheme to move quicker, nothing can continue until funding is approved. Once the funding is approved Orwell Housing and Babergh District Council will go through the required criteria and apply for Planning Permission at which point objections can be made. It is thought that Orwell Housing will arrange a consultation meeting with residents of Capel St Mary prior to making a planning application.

There is also concern from residents that by waiting until the planning application is submitted the opportunity to over-turn the decision will be too late as the process will have begun. It is assured that all objections to BDC will be taken into account when the application goes before the committee.

It was questioned at the last meeting what the difference between Sheltered and Very Sheltered was, Cllr Tyler informed that the criteria for Very Sheltered Housing is meant for frail elderly people who have a need for over 4 hours care a day. Sheltered Housing is for those who may not require care at present but may in the future.

The figures taken from the last survey showed that out of the 1067 that responded 31.1% were in favour of sheltered accommodation and 40.7% were in favour of warden controlled sheltered housing.

5) Resident informed the council that Brook Lane which leads on from Days Road is already very busy and is used as a short cut by motorists from many different village locations. There is a footpath that comes directly out on Brook Lane in which very recently two children came out of straight into the road. Concern was raised over the safety of this area, especially if traffic flow is to increase. Cllr Tyler informed the resident that should the proposed Sheltered Housing accommodation be placed in the suggested location of Days Road then there will be no right-turning from the exit, motorists will be required to turn left into the village. The resident also contacted Orwell Housing in which she was told that this accommodation was to be provided for the whole area. Cllr Tyler stated that this information was incorrect. Priority will be given to residents of Capel, then to those from villages in surrounding Parishes that share boundaries with Capel.

End